

Dear Klofie Parent of 2020,

We understand that there has been some confusion and a lack of communication regarding the “ technical stuff” for your Grade 8 learner for 2020. I hope I can give you some clear and valuable information to help understand exactly what-is-what in the technology side of Waterkloof for next year.

There are three major factors that I would like to give clarity on;

Microsoft accounts, MiEbooks and Scadsys.

Microsoft Account

Your Learner has received from the school a **Microsoft Account** in the format [name.surname@klofies.co.za](mailto:username@klofies.co.za). It is Also an email account and **Office 365**. This email/username will be used to give your learner access to all the technical/cloud services such as Miebooks and Scadsys. **To access this account** go to www.portal.office365.com and sign in with the email address and the password that has been sent to you via SMS.

Either the parents or students have received an SMS from us containing the password and email address of the student.

MiEbooks

MiEbooks is a service that allows your learner to have their **books** at the tip of their fingers on their **tablet or iPad**. To buy books you will need to visit **the ITSI store**, create an account for you as parent and link your child as a dependant. **NOTE: that this proses will only be available early January 2020** since it can only be available once each and every new Grade 8 learner of 2020 has a roster and has been added to a register class and is verified completely. Once you have bought books, you will need to download the MiEbooks App on the learner’s tablet/iPad and sign in with their **Microsoft account**. The purchased books will reflect in the student account within 3 working days.

Scadsys

Scadsys hosts all the information you need to know regarding your learner at the school. From exam marks and attendance to financial stats. **Your grade 8 learner will also be able to access Scadsys with their Microsoft Account**, but will not be able to see the financial side. For you as **parent to access Scadsys parent portal**, go to <https://www.scadco.co.za/ScadCo2/Parent/Register>. Fill in your information with reference **0006** and the **account number (the learner’s P-number)** and click register.

You will then receive and **SMS with a password** which you will use to login in the Scadsys parent portal: <https://www.scadco.co.za/ScadCo2/Home/ScadsysLogin> Once you have Logged in you can reset the password to whatever you like.

For Students to access Scadsys, they will need to Visit Klofies Tegnologie from Chrome or Safari and **Sign in with their Microsoft account**/Klofie Email (name.surname@klofies.co.za)

WiFi

For the new Grade 8 learners to connect to the WiFi at Waterkloof, students will connect to “Leerling” WiFi with their Klofies email address using **name.surname** and the **password** that has been sent to them via SMS. If they have Not received an SMS, they can visit K38 at the school.

I hope you find this information helpful. For any further questions regarding these services, please find us at support@klofies.co.za

Kind Regards

Klofies Support